

LOUDOUN COUNTY FIRE ADVISORY COUNCIL, INC.
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Leesburg, Virginia 22075
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May 16, 2001
Minutes

A combined meeting of the Loudoun County Fire Advisory Council and the Loudoun County Fire and Rescue Commission was held on May 16, 2001 at the Training Center. The meeting was called to order by Chair Doug Rambo at 7:00 p.m. This meeting was an informal session for comments related to the EMSSTAR consulting group first report.

The regular meeting of the Loudoun County Fire Advisory Council, Inc. was held afterward, at the Training Center. The meeting was called to order by Chair, Mickey Buchanan at 8:35 p.m.

Roll Call: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 and 16 were present.

Absent: 9

Fire Council Officers Present: Mickey Buchanan, Jim Cunningham and Karen Spalding

Absent: None

Approval of Minutes: Minutes of April were approved.

Public Comments: None.

Treasurer's Report: Karen Spalding reported that there is a balance of \$5,658.55

Committee Reports

Officer Development/Training Committee: No report. John Wisner is out of town.

Committee Members: Buddy Owens – Co 3, Steve Jacobus – Co 5, Tim McGann Co 5, Scott Lambert Co 6, Tom Graling Co 9, David Short Co 11, Josh Cooper LCFR, Sheila Minnick Co 14, Jose Salizar BLS and Garrick Terry –ALS.

Staff: No staff report tonight due to EMSTAR meeting.

EMS Council Representative: No Report

Commission Report: The Dulles Town Center Mall dispatch policy was approved. The truck policy was passed and it will be sent to ECC soon. The first report from the EMSSTAR consulting group is available on their web site. The distribution for county contributions to the companies for FY02 has been set; the base has been raised to \$100,000 plus per call allowances.

Communications: ECC has moved upstairs. Projected completion of 800 MHz project is December '01.

R/R Committee: Ray Muth and Shirley Flippo to get together to discuss nominations. No nominations have been received from Companies, please submit ASAP. Discussion on retirement points and lifetime members. Ray to bring up at Commission workshop. Banquet is on May 17, at Caredoc Hall.

Committee Members: Roy Ott, Joe Habib, Ray Muth and Shirley Flippo

Chiefs' Committee: The committee met at Station 2 on 5/8/01. Chiefs Griffin, Brown and Brower updated the group on upcoming changes in the Department. A draft of the new response area grids was approved and will be forwarded to the Rescue Chiefs. There was a discussion on apparatus types and a definition for Quint was approved. We are still looking for information on Tankers and no decision was made. Chief Pye (Co.11) gave a demo to the group on a new style incident command board for command vehicles.

Old Business

- A. The county has developed a Unit Command Board that were distributed to each company. Chair asked that each company be issued one to start on a trial basis. Please try the boards and forward any recommendations to the Chair. Keith passed around a smaller version of the incident command board. COG draft of new IMS was distributed; contact Keith Brower if you did not receive. COG distribution / implementation date is July.
- B. Question from Company 10 regarding the Dry Hydrants and responsibility for maintenance. Staff and the FM Office are looking into these matters. A meeting will be held on November 01 at 1800 to discuss available options. Maria sent a survey out on dry hydrant needs. Please get these back ASAP. The county has \$200,000 in funds to use for the project. Jim asked for a timetable / update to be provided by Keith Brower.
- C. Question from Company 10 regarding the draft Service Agreements. These will be negotiated with each Company. They were received from the County Attorney's Office and the Commission has approved a Draft to go to the Board of Supervisors on March 5, 2001. Jack Brown reported that the County Attorney requested that the funding portion be removed to a separate agreement. Keith reported there is a meeting on Friday, April 20, 2001.
- D. At the November meeting, John Wisner distributed HazMat Business Plan that included dispatch criteria. A motion was made to endorse the dispatch criteria for the HazMat Team by Company 8 seconded by Company 7. Motion carries. Capt. Wisner will forward this to the Commission for action. Turned over to Senior Staff.
- E. Volunteer database will be ready to maintain points next year. Keith Brower requested a couple of people to be on the committee with Matt Partlow and Marty Mantelle to look at software packages for fire station management and fire reporting. Currently being tested. Keith Brower to check on the status with Matt.
- F. Question on the Motorola Minitor III and their compatibility with our system. We have been told that the Minitor III will only accept one set of tones. You would not be able to have a company tone and an officer tone in the same minitor. Chair spoke with Allan Colby. Requested a survey from each Company on how many Minitor II they have and tone decks.
- G. SCBA Mask Fit Testing – Department staff will be scheduling with Companies.
- H. Request to take a look at apparatus specification guidelines – to be discussed at next Chief's meeting.
- I. Discussion on Box Mapping System. Motion made and approved to let ECC develop a box grid system to replace the current map grid system. Approved at Chief's Meeting.
- J. Discussion on using Street Names and discontinue the use of Route numbers when dispatching responses. Motion made by Company 4 and seconded by Company 1. Motion carries. Will be forwarded to EMS Council for action.

New Business

A. Standard on tanker 1,000 gallons? Stanley Lickey will check into.

Announcements

Career ALS Chase unit (ALS-3) is responding to calls 24-hours/7 days a week now.

Delegate/Alternate List Needed from Company 2, Company 3, Company 4, Company 5, Company 11, Company 12 and Company 16.

Reminder of upcoming elections at the June meeting for Chair, Vice-Chair, Secretary/Treasurer, and an Ex-officio Officer. Battalions 1 and 2 will elect commissioners. Buddy Smith has agreed to stay on Commission.

Meeting adjourned at 9:10 p.m. The next meeting and annual elections will be held on June 20, 2001.

Respectfully submitted,

Karen Spalding
Recording Secretary/Treasurer
Loudoun County Fire Advisory Council, Inc.

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